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MEMORANDUM FOR: Deputy Director for Administration

: Robert W. Gambino FROM

Director of Security

: Office of Security Significant Activities -SUBJECT

Week of 10 May 1976

DD/A Administrative Instruction No. 74-5 REFERENCE

This memorandum is for information only. 1.

The activities of the Office of Security during the week 10-14 May 1976 were highlighted by the following items:

a. On 12 May, members of the Office surveyed remote terminal sites at the Naval Intelligence Center and the National Security Agency. These planned terminals will be connected to the COMIREX Automated Management System (CAMS) host computer here in the Agency.

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- c. On 11 May, the Office of Security presented a Safety lecture to 67 employees of Central Reference Service. The lecture covered controlled bleeding, cardio pulmonary resuscitation and tending of choking victims.
- On 10 and 11 May, physical and technical security support were provided during appearances of the DCI and the Legislative Counsel before the Intelligence Subcommittee, House Armed Services Committee, and the Senate Foreign Relations Committee.

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f. On 11 May, the Office of Security provided support to the DCI and party during an evening visit to New York City.

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- g. The Office of Security Senior Agents Seminar was conducted during the week. The Director of Security and other senior managers of the Office of Security spoke on new developments in the discipline and the prospectus, as it relates to individual employees.
- h. On 12 May, the Office of Security member of the Management Assistance Program (MAP) Review Committee attended a meeting of this group. During the meeting all MAP projects were identified and those to be reviewed and included in a subsequent report to the DDA were selected.
- 3. Projected Office of Security activities for the week of 17 May 1976 of possible interest at the Directorate level include:

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- a. On 17 May, a team from will begin check-out and installation of the first element of the Secure Access Control System (SACS) to be installed at the Northeast Entrance.
- b. Security support will be provided for the Advanced Space Systems Symposium sponsored by DDS&T on 19, 20, and 21 May. The session will be held in the auditorium for about 200 outside guests and 100 Agency employees, and the North Cafeteria has been designated for lunch service.

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for Robert W. Gambino

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